



ANNUAL EXHIBITION 2018

NORTHILL VILLAGE HALL

SATURDAY 19 & SUNDAY 20 MAY (10:00-16:00)

All members and their partners are invited to a private view of the exhibition on
FRIDAY 18 MAY (19:30-21:30)

Entries

Only fully paid up members may exhibit. A maximum of six artworks may be entered. The committee reserves the right to limit the number of entries if necessary due to hanging-space restrictions. There are no hanging fees. The Society will take 15% commission on sales. Only one artwork entered by each member may be 'not for sale'. Entries that are sold during the exhibition will remain on display and be collected by the purchaser at the close of the exhibition.

Entries must not have featured in the Society's exhibitions in the preceding four years. Entries must be the original work of the artist and not copied from another artist's work unless properly attributed. No copies or prints are allowed. All entries must be submitted. No substitutions will be allowed.

Exhibition entries should be framed to an acceptable standard. The frame should have eyelets and suitable cord for hanging. The back of the frame should be sealed with tape. For further details of framing requirements see www.biggleswade-art-society.co.uk. A label should be stuck to the back of each entry stating Title, Artist name, Medium and Price. An additional label with the same information should be attached by string to the hooks at the back. The string should be long enough to hang the label over the front of the painting.

Additional work for sale

In addition to exhibition entries, members may submit up to six original, unframed artworks to sell at the exhibition. These artworks will be presented for sale in a display browser and will not form part of the exhibition. Works should be presented in a cardboard mount or attached to a substantial backing board and covered with cellophane or a clear plastic sleeve. (Box canvasses will not be accepted.) As for exhibition entries, unframed artworks should be labelled with Title, Artist name, Medium and Price. Unlike exhibition entries, unframed work will be taken by the purchaser at the time of sale. The Society will take a 15% commission on sales of unframed work.

Entry forms

Completed entry forms, listing all exhibition entries and any additional work for sale, must be returned at the Society's AGM on **17 April 2018**, or sent by that date to the Exhibition Secretary, David Pottruff:

- by post to 6 Park View Court, The Paddock, Eaton Ford, St Neots, PE19 7SD; or
- by email to dmpottruff@hotmail.com.

In the event of queries please telephone David on 07949 913556.

PLEASE NOTE:

- The Society cannot take responsibility for loss or damage to any artworks. While the Society aims to ensure that buyers' cheques are genuine, it cannot accept responsibility if cheques are not honoured.
- Exhibition visitors may photograph artworks.
- Exhibition entries and other work for sale must be delivered to the Hall from 12:00-13:00 on Fri 18 May.
- Unsold artwork must be collected from the Hall from 4.30-5pm on Sun 20 May.
- If you cannot deliver or collect in person, please arrange for someone to do so on your behalf. When unsold exhibition entries and other artworks are collected on Sunday you, or your representative, may be asked to show the entry copy on the reverse of this page.

The Society welcomes members' donations of raffle prizes, and biscuits and cakes for sale to visitors during the exhibition. Raffle prizes should be delivered at the meeting on 17 April or to the Hall from 12:00-13:00 on Fri 18 May. Biscuits and cakes should be delivered to the Hall during the exhibition on 19 or 20 May.



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ENTRY FORM (COPY)
(Please bring this on Sunday 20 May when collecting paintings.)

NAME: _____

Exhibition entries

TITLE	MEDIUM	PRICE
1 _____		
2 _____		
3 _____		
4 _____		
5 _____		
6 _____		

Additional artwork for sale

TITLE	MEDIUM	PRICE
1 _____		
2 _____		
3 _____		
4 _____		
5 _____		
6 _____		



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ENTRY FORM
 (To be returned by 17 April 2018)

NAME: _____

Exhibitors are expected to act as an exhibition steward for a two-hour period during the exhibition. Please indicate (tick) below the period(s) for which you are available.

Saturday 19 May	10:00-12:00 _____	12:00-14:00 _____	14:00-16:00 _____
Sunday 20 May	10:00-12:00 _____	12:00-14:00 _____	14:00-16:00 _____

Please also indicate below your availability to assist with setting up and closing the exhibition.

Friday 19 May	11:00	Load display screens at the garage	YES / NO
	11.30	Set up display screens at the hall	YES / NO
	13:00	Hanging committee	YES / NO
Sunday 20 May	16:00	Dismantle display screens at the hall	YES / NO
	16.30	Unload display screens at the garage	YES / NO

Exhibition entries

In case hanging-space restrictions make it necessary to limit the total number of entries by each artist, please list your entries in order of priority for exhibition. (1 = highest priority). Please ensure frames are finished to an acceptable standard. The frame should have eyelets and suitable cord for hanging. The back of the frame should be sealed with tape. Each work should be labelled with Title, Artist name, Medium, and Price. For further details of framing requirements see www.biggleswade-art-society.co.uk.

TITLE	SIZE	MEDIUM	PRICE
1			
2			
3			
4			
5			
6			



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ENTRY FORM
(To be returned by 17 April 2018)

NAME: _____

Additional work for sale

Please list below up to six additional original, unframed works you are making available to sell at the exhibition. These works will be presented for sale in a display browser and will not form part of the exhibition. Works should be presented in a cardboard mount or attached to a substantial backing board and covered with cellophane or a clear plastic sleeve. (Please note that box canvasses will not be accepted.)

Works should be labelled with Title, Artist name, Medium, and Price.

Unlike exhibition entries, unframed work will be taken by the purchaser at the time of sale. The Society will take a 15% commission on all sales.

TITLE	SIZE	MEDIUM	PRICE
1			
2			
3			
4			
5			
6			